

**REGULAR MEETING OF THE BOARD OF TRUSTEES
INCORPORATED VILLAGE OF NISSEQUOGUE**

November 16, 2021

Board Meeting Posted on Village Website: July 13, 2021

Board Meeting Posted in Village: July 14, 2021
1 Official Bulletin Board

Board Meeting Published in Sm. News: July 15, 2021

**THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF THE INCORPORATED
VILLAGE OF NISSEQUOGUE WAS HELD AT THE VILLAGE HALL;
631 MORICHES ROAD
NISSEQUOGUE, NEW YORK ON THE 16th DAY OF NOVEMBER, 2021.**

BOARD MEMBERS PRESENT AT BOARD OF TRUSTEE MEETING:

Mayor:	Richard B. Smith
Trustees:	James F. Donahue Kurt J. Meyer Michael T. Grosskopf Maureen C. Potter

ALSO PRESENT:

Village Attorney	Scott Karson
Village Clerk-Treasurer	Patricia Mulderig
Village Deputy Clerk	Laura Winkeler
NQFD Chief	Chris Knott @ 7:11 p.m.
NQFD 1 st Assistant Chief	George Gavaris @ 7:11 p.m.
Building Inspector	Joseph Arico
Highway Superintendent	Dominick Alois
Deputy Police Commissioner	John Valentine

OTHERS PRESENT: N/A

At 7:01 p.m. the Mayor opened the meeting with the Pledge of Allegiance.

Minutes:

RESOLUTION # 210-21:

Upon a motion by Trustee Donahue, seconded by Trustee Meyer, and unanimously passed, it was
“**RESOLVED** to accept the Minutes of the Regular Monthly Board of Trustees Meeting of
October 19, 2021, as presented.”

Treasurer’s Report:

The Treasurer’s Report was presented to the Board of Trustees, showing the Cash Balances, the Cash Flow Chart, Balance Sheet and Monthly Income and Expense Reports as of November 16, 2021.

RESOLUTION # 211-21:

Upon a motion by Trustee Meyer, seconded by Trustee Grosskopf, and unanimously passed, it was
“**RESOLVED** to pay the December 15th Bond interest payment, not to exceed \$2,500.00.”

RESOLUTION # 212-21:

Upon a motion by Trustee Donahue, seconded by Trustee Grosskopf, and unanimously passed, it was
“**RESOLVED** to adopt the 2021/2022 Budget Reclassifications, as presented.”

ATTACHED HERETO

RESOLUTION # 213-21:

Upon a motion by Trustee Potter, seconded by Trustee Meyer, and unanimously passed, it was
“**RESOLVED** to adopt the 2020/2021 Budget Reclassifications, as presented.”

ATTACHED HERETO

ABSTRACTS AND PAYMENT AUTHORIZATIONS:

RESOLUTION # 214-21:

Upon a motion by Trustee Donahue, seconded by Trustee Meyer, and unanimously passed, it was
“**RESOLVED** to approve invoices totaling \$136,324.88 that require payment prior to the
December 21, 2021 Board of Trustees Meeting.”

ATTACHED HERETO

RESOLUTION # 215-21:

Upon a motion by Trustee Donahue, seconded by Trustee Meyer, and unanimously passed, it was
“**RESOLVED** to approve Abstracts #2549 - 2556 in the amount of \$231,670.87, with
the check for \$5,427.20 to All American Awards, Inc. to be held pending proper
completion of the purchasing policy form.”

RESOLUTION # 216-21:

Upon a motion by Trustee Potter, seconded by Trustee Meyer, and unanimously passed, it was
“**RESOLVED** to release check # 23729 in the amount of \$5,427.20 to All American
Awards, Inc. upon the Village Administrator’s review and approval of the completed
purchasing policy form.”

RESOLUTION # 217-21:

Upon a motion by Trustee Grosskopf, seconded by Trustee Donahue, and unanimously passed, it was
“**RESOLVED** to approve Abstract #2557 in the amount of \$6,013.24 to pay invoices that
require payment prior to the December 21, 2021 Board of Trustees Meeting.”

SCVOA Resolution:

RESOLUTION # 218-21:

Upon a motion by Trustee Donahue, seconded by Trustee Potter, and unanimously passed, it was
“**RESOLVED** to authorize payment of up to \$350.00 to the Suffolk County Village
Officials Association for up to eight Village board personnel to attend the November 16, 2021
SCVOA Municipal Training Webinar.”

Attorney Report:

Scott Karson delivered an oral report in addition to Eugene Barnosky’s written litigation report and pending
matters memorandum.

Renewal of Verizon Franchise Agreement:

RESOLUTION # 219-21:

Upon a motion by Trustee Meyer, seconded by Trustee Donahue, and unanimously passed, it was
“**RESOLVED** to authorize the Village Clerk to publish and post a public notice that a
Public Hearing is to take place on Tuesday, December 21, 2021, at 7:00 p.m. at the
Village Hall regarding approval of a cable franchise renewal agreement by and between
the Village of Nissequoque and Verizon New York Inc.”

Memorandum of Understanding with Suffolk County Department of Social Services:

RESOLUTION # 220-21:

Upon a motion by Trustee Meyer, seconded by Trustee Potter, and unanimously passed, it was
“**RESOLVED** that the attached Memorandum of Understanding with the Suffolk County Department of Social Services is hereby approved and Mayor Richard B. Smith, as Police Commissioner, is hereby authorized to execute same.”

Department and Committee Reports:

NVPD – Deputy Police Commissioner John Valentine presented oral and written reports.

NQFD: Chief Knott presented oral and written reports.

The Mayor presented Length of Service Proclamations from New York State Senator Mario R. Mattera to four members of the Nissequoque Fire Department.

Department and Committee Reports (continued):

Highway Department – Highway Superintendent Dominick Alois presented oral and written reports.

Building Department – Building Inspector Joseph Arico presented oral and written reports.

Community Beautification – Maureen Potter presented an oral report.

The Mayor thanked Trustee Potter and the Village Staff for work done to improve the appearance of the Village entrances and at the Fire Department.

Department and Committee Reports (continued):

Planning Board – The Board discussed the upcoming end of year resignation of Planning Board member Nancy Baxley.

Planning Board Appointment:

“RESOLUTION # 221-21:

Upon a motion by Trustee Meyer, seconded by Trustee Potter, and unanimously passed, it was
“**RESOLVED** to authorize the appointment of Jill Nikoloff as Planning Board member effective January 01, 2022 to replace Nancy Baxley upon her resignation at the end of December 2021.”

Department and Committee Reports (continued):

JCMC - The Board reviewed the written report submitted by Chairperson Kaylee Engellenner.

The Board discussed the upcoming end of year resignation of JCMC Chairperson Kaylee Engellenner.

Village Clerk:

Patricia Mulderig presented oral and written reports.

Grant Report:

Trustee Donahue presented an oral report.

2022 / 2023 Capital Plan:

The Board discussed various potential capital plan projects and potential tangible asset acquisitions for the Village.

Executive Session:

RESOLUTION # 222-21:

Upon a motion by Trustee Grosskopf, seconded by Trustee Donahue, and unanimously passed, it was
“**RESOLVED** to leave the Regular Meeting and enter into Executive Session at 9:02 p.m. to seek legal advice from the Village Attorney.”

RESOLUTION # 223-21:

Upon a motion by Trustee Donahue, seconded by Trustee Meyer, and unanimously passed, it was
“**RESOLVED** to exit Executive Session at 9:11 p.m. and re-enter the regular meeting.”

Town of Smithtown – Intermunicipal Agreement – Fire Marshall Inspection Agreement:

RESOLUTION # 224-21:

Upon a motion by Trustee Grosskopf, seconded by Trustee Meyer, and unanimously passed, it was
“**RESOLVED** to re-affirm and approve the extension of the Intermunicipal Agreement
for Fire Marshall Inspection with the Town of Smithtown, for the period starting
January 1, 2022 and expiring on December 31, 2022 upon confirmation of Village
insurance coverage.”

Adjournment:

Upon a motion by Trustee Donahue, seconded by Trustee Potter, and unanimously passed, it was
“**RESOLVED** to adjourn at 9:13 p.m.”

Respectfully submitted,

Laura K. Winkeler
Deputy Village Clerk

VILLAGE OF NISSEQUOGUE
2021-2022

16-Nov-21

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT TITLE</u>	<u>BUDGET</u>	<u>BUDGET ADJUSTMENT</u>	<u>MODIFIED BUDGET</u>
A1410.443	CLERK-CONT SVCS SOFTWARE SUPPORT	4,725.00	500.00	5,225.00
A1410.46	CLERK - MISC	500.00	50.00	550.00
A1410.411	CLERK - OFFICE SUPPLIES	3,825.00	(550.00)	3,275.00
A3120.48	POLICE DEPT - OPERATIONS	9,000.00	5,000.00	14,000.00
A3120.80	POLICE DEPT - EMPLOYEE BENEFITS	184,000.00	(5,000.00)	179,000.00
A3410.251	FIRE DEPT - PERSONAL PROTECTION EQUIP	22,000.00	(4,600.00)	17,400.00
A3410.415	FIRE DEPT - UNIFORMS	2,400.00	4,600.00	7,000.00
A5110.411	MAINT OF ROADS- VILL MAINT	3,500.00	1,000.00	4,500.00
A5110.48	MAINT OF ROADS - STORM EXPENSE	5,500.00	(1,000.00)	4,500.00
A1990.0	CONTINGENT ACCOUNT	159,642.00	0.00	159,642.00
		<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
		<u>395,092.00</u>	<u>0.00</u>	<u>395,092.00</u>

VILLAGE OF NISSEQUOGUE
2020-2021

16-Nov-21

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT TITLE</u>	<u>BUDGET</u>	<u>BUDGET ADJUSTMENT</u>	<u>MODIFIED BUDGET</u>
A1010.46	BOARD OF TRUSTEES	5,000.00	(4,000.00)	1,000.00
A3120.45	POLICE DEPT - UNIFORMS	3,900.00	400.00	4,300.00
A3410.49	FIRE DEPT - LOSAP	25,000.00	4,400.00	29,400.00
A5110.441	MAINT OF ROADS- VILL PROPERTY MAINT	6,000.00	500.00	6,500.00
A9010.8	NYS RETIREMENT	36,000.00	3,500.00	39,500.00
A1990.0	CONTINGENT ACCOUNT	24,261.00	(4,800.00)	19,461.00
A0914.0	ASSIGNED APPROPRIATED FUND BALANCE	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
		<u>100,161.00</u>	<u>0.00</u>	<u>100,161.00</u>